



# Nebraska Energy Efficient Housing Application New Home Construction (for Pre-Sold Homes)

To be completed by Applicant / Builder / Design Professional / Certified Home Energy Rater

Home Owner's Name and Mailing Address			Builder's Name and Mailing Address		
Name			Name		
Mailing Address			Company Name		
City	State	Zip Code	Mailing Address		
Area Code and Telephone Number	Fax Number		City	State	Zip Code
County			Area Code and Telephone Number		
Legislative District	Congressional District		Fax Number		
Email Address			Email Address		

Design Professional's Name and Mailing Address			Certified Home Energy System Rater's Name and Mailing Address		
Name			Name		
Company Name			Company Name		
Mailing Address	State	Zip Code	Mailing Address	State	Zip Code
Area Code and Telephone Number			Area Code and Telephone Number		
Fax Number			Fax Number		
Email Address			Email Address		

Property Description and Mailing Address		
Property Mailing Address		
City	State <b>Nebraska</b>	Zip Code
Legal Description: (If property mailing address has not been established, provide driving direction to legal description)		Estimated cost of land and home \$
County	Legislative District	Congressional District

### Financing Options

Check one of the three boxes below and complete the information

**3.5% Nebraska Energy Office (NEO) Construction Loan.** Amount to be Requested \$ \_\_\_\_\_

A NEO loan for construction of a new house can include the costs of the lot, Home Energy Rating, design and plans, material and equipment to be installed in the house, building permits, utility installation or connection, general contractor, subcontractors and wages paid to employees, as well as loan fees charged by the lender. The cost of services by the borrower and the borrower's family or friends who are not actual employees or contractors engaged in the construction business are not eligible.

To qualify for financing as a new home, application must be made to the Energy Office and loan approval received through a Nebraska lender prior to application for a building permit, if required, and any construction or ground breaking. The home design must achieve a HERS rating score as outlined in the Energy Efficient Housing Application Guidelines.

Nebraska lender to be used for 3.5% construction financing, if applicable:

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_

Contact Person \_\_\_\_\_

**Conventional Construction Loan**       **Self Financing with Cash**

To qualify as an ENERGY STAR®, Five Star Plus new home with a HERS rating score as outlined in the Energy Efficient Housing Application Guidelines under the Nebraska Energy Efficient Housing Loan Program, application must be made to the Energy Office and the Energy Office's approval of the application received in writing prior to application for a building permit, if required, and any construction or ground breaking. Under these options, numbers 5 and 6 of the instructions would not apply.

Lender to be used for conventional construction financing, if applicable:

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_

Contact Person \_\_\_\_\_

## Instructions

**1. Verify compliance** with program eligibility requirements:

- Applicant is a resident of Nebraska
- House is a single-family, detached house located in Nebraska and will be the home owner's primary residence
- Construction on house has **not** yet started
- If requesting a 3.5% NEO Construction Loan, the loan amount will not exceed \$453,100 or the cost of construction, whichever is less up to the appraised value of the home as completed. The construction loan may be for 100% of the appraised value of the home as completed, or more than the permanent loan take-out commitment, as long as the lender determines the borrower has sufficient resources, or can provide additional collateral, to cover any amount over the permanent loan take-out commitment.

**2. Along with this form**, you should have downloaded a copy of the "Energy Efficient Housing Application Guidelines" (Guidelines) <http://www.neo.ne.gov/loan/pdf/EEHAG.pdf>. You should have provided a copy of these Guidelines to your: Home Energy Rating System (HERS) rater, Building Contractor, Design Professional and Heating Ventilation and Air Conditioning (HVAC) Contractor.

**3. Complete this form** and send it to the Energy Office at the address listed below along with hardcopies of:

- This Form M10, completed with original (not copied) signatures.
- Completed Form A(s) with original signature(s).
- ONE set of professional, computer generated house plans.
- AHRI and/or HVI Equipment Certificate(s), lighting and ENERGY STAR® appliance cut sheets.
- Documentation showing that the HVAC contractor, Builder, and HERS Rater have completed all required ACCA/ENERGY STAR® Version 3 trainings and certifications.
- HERS rating reports, consisting of a Building File Report, Equipment Sizing Summary, Air Leakage Report, Home Performance with ENERGY STAR® and a Home Energy Rating Certificate that shows the design will meet 2009 IECC &

ENERGY STAR® V3 requirements and achieve a HERS score as outlined on page 1 of 11 of the Energy Efficient Housing Application Guidelines.

**4. The Energy Office will review the application** for compliance with the requirements and notify you that either (a) the plans and application comply and you may apply for a loan from your lender, or (b) the plans and/or application is deficient in specific areas and you have the opportunity to revise and resubmit. (The plans must reflect all efficiency criteria in the HERS reports, proper duct sizing and sealing and proper equipment sizing.)

**5. Apply for a construction loan** to the Nebraska lender of your choice identified on the front page. You must provide the lender with proof of Energy Office acceptance, cost quotes and whatever other documentation the lender may require.

**6. Lender will notify you** when the loan has been approved (by the lender's underwriters) and a Commitment Agreement has been signed by the Energy Office.

**7. Do NOT** apply for a building permit, break ground, or begin construction prior to receiving notification from your lender that the Energy Office has given written notice that your application has been approved and your plans meet program requirements.

**8. During and after construction** the HERS Rater will need to inspect the home to ensure the construction is completed according to the plans and ENERGY STAR® requirements and provide the Energy Office with final HERS reports and completed checklists.

**9. The design professional**, contractor and HERS Rater must work together to ensure inspections are properly completed during construction. The HERS Rater should provide the design professional with a copy of the "ENERGY STAR® Requirements and Checklists," with the design professional providing copies to the contractors. From those checklists the design professional, contractors and HERS Rater will need to coordinate times that inspections will be required. The contractors will then need to ensure that the HERS Rater is contacted to perform inspections when required.

## Signatures (all signatures must be original)

I hereby authorize the Nebraska Energy Office to obtain future utility usage, cost and billing information for the property listed above. I also certify that all the information supplied on this form and attachments is true and correct to the best of my knowledge and belief and that I will permit my lender and the Nebraska Energy Office, as they deem necessary, to have access to the subject property and records in order to make on-site inspections of the construction being financed.

**Applicant  
sign here**

Applicant Signature

Date

I hereby confirm that I have read and will comply with above stated instructions, that I am in possession of a current set of building plans and the home will be built without deviation from those plans, that the home will comply with all applicable codes and ordinances and that I will coordinate with the HERS rater to facilitate any required inspections during and after construction.

**Contractor  
sign here**

Contractor Signature

Date

I hereby confirm that I have read and will comply with above stated instructions and will work with the Contractor and HERS rater and ensure that the Contractor and HERS rater have current plans and information.

**Design  
Professional  
sign here**

Design Professional Signature

Date

I hereby confirm that I have read and will comply with above stated instructions and will work with the Contractor to ensure he/she has sufficient information so that all inspections are carried out. I will notify the Energy Office ten days prior to the final blower door test to give the Energy Office the opportunity to witness the test and inspect the home.

**HERS Rater  
sign here**

HERS Rater Signature

Date

**MAIL TO:** Nebraska Energy Office, Box 95085 Lincoln, NE 68509, Phone 402-471-2867, Fax 402-471-3064