

STATE OF NEBRASKA
KANDRA HAHN • DIRECTOR



January, 1985

Dear School Official,

In 1984, the Nebraska Legislature modified the Nebraska School Weatherization Program to include technical assistance grants up to \$2,500. for primary and secondary school buildings.

An application blank is provided and can be submitted at any time. Approximately six grants - two per congressional district - will be awarded monthly. Your grant application will remain active for one full year or until it is funded.

One of the most difficult items to find money for in an already tight school budget is a feasibility study. I hope this program modification will make it easier for you to participate in the school weatherization program.

Technical assistance studies can show you ways to improve energy efficiency at low or no cost and identify those capital items which might be eligible for up to 83% funding from the State under the Nebraska School Weatherization Program.

If you haven't had a study of your building done since the law changed on July 11, 1984, I would urge you to apply. If you have any questions don't hesitate to contact the Direct Grants Division of this office.

yours truly,

Kandra Hahn

NEBRASKA ENERGY OFFICE
BOX 95085, LINCOLN, NEBRASKA 68509-5085, (402) 471-2867

For help and information, just call us!

Rules and Regulations*

Title 106 State Energy Office Chapter 3—Technical Assistance Grant Application and Award Procedures

001 Applicant Eligibility. To be eligible to receive a grant for technical assistance under this program, an applicant shall:

- 001.01** be a public school district in the state.
- 001.02** own (or lease with option to buy) and operate the building for which funds are requested.
- 001.03** have no plan or intention, at the time of application, to close or otherwise dispose of the building for which funds are requested, within the next five years.
- 001.04** submit an application for state funds in accordance with the provisions of sections 003 and 004 of this chapter.

002 Building Eligibility. To be eligible for a grant for technical assistance, the building for which funds are requested shall:

- 002.01** be an existing public school building in the state, which is used to house classrooms, administrative offices, laboratories, athletic facilities, or other related facilities operated in connection with a public school.
- 002.02** have a heating and/or cooling system.
- 002.03** have an estimated remaining useful life greater than ten years.
- 002.04** not have been the subject of a complete TA after July 11, 1984.
- 002.05** not have previously received ECM grants totaling \$100,000 from this program.

003 Application Submittal Procedures. Any eligible school district desiring to receive a grant for a technical assistance study under this program shall prepare and submit an application for each building for which financial assistance is requested, in accordance with this section and section 004 of this chapter.

- 003.01** Grant applications shall be filled-out legibly, completely and accurately.
- 003.02** A separate grant application shall be submitted for each building for which a TA grant is requested, except that an applicant may choose to request a single TA grant for a complex.
- 003.03** A grant application may be submitted at any time and will remain active for one year from the date of receipt by the office or until it is awarded a TA grant.

004 Application Contents. The office shall furnish schools with forms on which to make application for TA grants. On these forms, the applicant shall complete the following information:

- 004.01** The applicant's name, mailing address, state legislative district, and congressional district.
- 004.02** Identification of the building for which financial assistance is requested, including:
 - 004.02A** name or other identification of the building and its location;
 - 004.02B** description of the building's function(s);
 - 004.02C** ownership of the building;
 - 004.02D** age of the building and remaining life expectancy;
 - 004.02E** annual operating hours;
 - 004.02F** size of the building expressed in square feet of conditioned floor area; and

004.02G monthly energy consumption and cost records for the preceding 12 months.

004.03 Certification that the applicant:

- 004.03A** satisfies the eligibility requirements set forth in this chapter;
- 004.03B** has reviewed the application forms and understands their contents, and intends to implement such TA study if it is approved by the office;
- 004.03C** has submitted the application in accordance with all applicable procedures set forth in this chapter; and
- 004.03D** will comply with the administrative procedures set forth in chapter 4.

005 Application Review. The office shall thoroughly review each application, checking for eligibility, completeness, accuracy, and consistency. No application shall be considered received until it has been accepted by the office as correct and complete.

005.01 If a deficiency, inaccuracy, or other unacceptable situation is discovered by the office during grant review, the office shall contact the applicant and request that the applicant submit correct information. The correction shall then become part of the application.

005.02 If the applicant fails to submit the correction within thirty days from the date that it was notified of the problem, then the office may return the application to the applicant for resubmittal.

006 TA Grant Awards. The office shall perform the following functions in making TA grant awards.

006.01 As monthly deposits are made to the School Weatherization Fund, the office shall take 3% of each deposit and award it as TA grants of \$2500 each.

006.01A The office shall make an equitable geographic distribution of grants as nearly as possible among the three congressional districts of the state.

006.01B Within each congressional district, the office shall arrange the applications in descending order according to the hourly energy use index of each application. The office shall then award grants to the applicants in order, starting with the applicant which has the highest hourly energy use index.

006.02 The office shall issue a notice of grant award to each applicant which has been chosen to receive a TA grant within 15 days following award determination.

006.03 If the applicant fails to accept the grant award within 30 days after receiving the notice of grant award, the office may rescind that grant and award the money to the next eligible applicant.

007 TA Grant Application Maintenance. The office shall perform the following functions in maintaining the TA grant applications file.

007.01 The office shall keep an application active, and continue to consider it for possible grants, for one full year after it is received by the office.

007.02 If, after one year, the application has not received a TA grant, then the office shall contact the applicant and request that the applicant either:

- 007.02A** discontinue the application, or
- 007.02B** resubmit the application with updated annual operating hours and fuel and electric consumption.

Nebraska School Weatherization Program

Grant Application for Technical Assistance

SCHOOL DISTRICT INFORMATION

School District Name		Name and Title of Certified School Representative		
Street or P.O. Box		Name of Contact Person		(Area Code) Phone No.
City	County	Zip Code	Congressional District No.	Legislative District No.
Federal I.D. Number				

SCHOOL BUILDING INFORMATION

School Building Name		Congressional District No. <small>(if different from above)</small>	Legislative District No. <small>(if different from above)</small>
Street Address or R.R.		Total Square Feet Heated or Air Cond.	Annual Average Operating Hours
Year of Original Construction		Functional Use <input type="checkbox"/> Administrative <input type="checkbox"/> Gymnasium <input type="checkbox"/> Classrooms <input type="checkbox"/> Other (specify) _____	
Estimated Remaining Useful Life of Building			
Date of Last Study Performed on Building	Cost of Study	Study Performed by:	

ENERGY CONSUMPTION HISTORY

Type of Primary Fuel	Type of Alternative Fuel
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FOLD • HERE

FOLD • HERE

PRIMARY FUEL				ALTERNATIVE FUEL				ELECTRICITY			
Mo.	Yr.	Units	Dollars	Mo.	Yr.	Units	Dollars	Mo.	Yr.	Units	Dollars
			\$				\$				\$
TOTALS			\$	TOTALS			\$	TOTALS			\$

I hereby certify that the above information is true, to the best of my knowledge, and the application is being submitted in accordance with the rules and regulations.

sign here

Signature of Certified School Representative

Date

FOLD • HERE

from: _____



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