

**Quality Control Form**

(List Comments on Page 11)

Agency <input type="checkbox"/> BVCAP <input type="checkbox"/> CAPLSC <input type="checkbox"/> CAPMN <input type="checkbox"/> HFHO <input type="checkbox"/> CNCAP <input type="checkbox"/> NENCAP <input type="checkbox"/> NWCAP <input type="checkbox"/> SENCA	Inspector Name: _____	Job Number: _____
Client Name: _____	Address: _____	Phone: _____
NEO QCI: _____	Subgrantee QCI: _____	Primary Fuel Type: <input type="checkbox"/> Nat. Gas <input type="checkbox"/> Fuel Oil <input type="checkbox"/> Propane <input type="checkbox"/> Electric <input type="checkbox"/> Other: _____

**FILE REVIEW**

**1. Lead Safe Weatherization Documentation**

1. Lead Hazard Pre-Renovation Form  
 Yes  
 No, why \_\_\_\_\_  
 N/A, 1978 or later or verified as lead free

2. Certified Renovator Documentation  
 Yes Certified Renovator: \_\_\_\_\_ Certified Firm: \_\_\_\_\_  
 No, why \_\_\_\_\_  
 N/A, 1978 or later or verified as lead free

3. Crew/Contractor Information Included  
 Photo Documentation Included:  Yes  No Additional Documentation: \_\_\_\_\_

**2. Mold and Moisture Documentation**

1. Mold Assessment and Release Form  
 Yes  
 No, why \_\_\_\_\_

2. Observed Issues/Concerns: \_\_\_\_\_

**3. Health and Safety Testing/Documentation**

1. Heating System Inspection:  
 Initial Inspection Completed By: \_\_\_\_\_  
 2nd Inspection Completed By: \_\_\_\_\_  
 Sizing Calcs. Completed for Replacement Unit(s):  Yes  No, Why \_\_\_\_\_

2. Pre-Weatherization – Completed by: \_\_\_\_\_  
 Primary Heat:  CAZ  Draft  CO  Combustion Efficiency  No, or not able to determine if testing was completed  
 Other appliances tested:  
 Water Heater:  CAZ  Draft  CO Notes: \_\_\_\_\_  
 Stovetop/Range:  CAZ  Draft  CO Notes: \_\_\_\_\_  
 Other:  CAZ  Draft  CO Notes: \_\_\_\_\_

3. Post Weatherization – Completed by: \_\_\_\_\_  
 Primary Heat:  CAZ  Draft  CO  Combustion Efficiency  No, or not able to determine if testing was completed  
 Other appliances tested:  
 Water Heater:  CAZ  Draft  CO Notes: \_\_\_\_\_  
 Stovetop/Range:  CAZ  Draft  CO Notes: \_\_\_\_\_  
 Other:  CAZ  Draft  CO Notes: \_\_\_\_\_

**4. Air Infiltration Testing**

1. Pre-Weatherization: \_\_\_\_\_ CFM<sup>50</sup> Completed by: \_\_\_\_\_

1. Pre-Infiltration: \_\_\_\_\_ CFM<sup>50</sup> Completed by: \_\_\_\_\_

2. Post-Infiltration: \_\_\_\_\_ CFM<sup>50</sup> Completed by: \_\_\_\_\_

2. Post-Weatherization: \_\_\_\_\_ CFM<sup>50</sup> Completed by: \_\_\_\_\_

**5. Energy Audit Documentation**

1. All Identified Measures Completed:  Yes  No, Why \_\_\_\_\_

2. Data Entry Measures Reviewed:  Yes  No, Why \_\_\_\_\_

Measures Recommended: \_\_\_\_\_

Comments: \_\_\_\_\_

**6. State Historic Preservation Documentation**

1. SHPO Approval Included:

- Yes
- No, why \_\_\_\_\_
- N/A, home is less than 45 years old

**ON-SITE WORK ASSESSMENT**

**7. Attics**

1. Attic Air Sealing Performed  N/A On Work Order:  Y or  N On BCJO:  Y or  N

- Yes, work appears to have been performed to specified standards.
- Yes, work appears to have been performed but cannot verify (no access to attic, closed cavity, etc.).
- Yes, work appears to have been performed to specified standards but does not reflect good workmanship.  
Explain: \_\_\_\_\_
- Yes, some work was performed but NOT ALL work meets specified standards.  
Explain: \_\_\_\_\_
- No, item does not appear to have been performed but can not verify (no access to attic, closed cavity, etc.).
- No, item was on work order but not installed and NO justification in the file.
- No, site visit indicates that it should have been on work order.

2. Attic Insulation Installed  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
Pre Wx R= \_\_\_\_\_ Post Wx R= \_\_\_\_\_

- Yes, work appears to have been performed to specified standards.
- Yes, work appears to have been performed but cannot verify (no access to attic, closed cavity, etc.).
- Yes, work appears to have been performed to specified standards but does not reflect good workmanship.  
Explain: \_\_\_\_\_
- Yes, some work was performed but NOT ALL work meets specified standards.
  - Improper material choice
  - Not to proper depth
  - General installation concerns. Explain: \_\_\_\_\_
- No, item does not appear to have been performed but can not verify (no access to attic, closed cavity, etc.).
- No, item was on work order but not installed and NO justification in the file.
- No, site visit indicates that it should have been on work order.

3. Insulation Certificate Completed and Posted  N/A On Work Order:  Y or  N On BCJO:  Y or  N

- Yes, certificate includes appropriate information and is visible from the access.
- Yes, certificate includes appropriate information, but in location other than attic.
- Yes, certificate is installed but not complete or does not include all appropriate information.
- No, certificate is not completed and posted.

4. Heat Source Shielding and/or Damming  N/A On Work Order:  Y or  N On BCJO:  Y or  N

- Yes, work appears to have been performed to specified standards.
- Yes, work appears to have been performed but cannot verify (no access to attic, closed cavity, etc.).
- Yes, work appears to have been performed to specified standards but does not reflect good workmanship.
- Yes, some work was performed but NOT ALL work meets specified standards.  
Explain: \_\_\_\_\_
- No, item was on work order but not installed and NO justification in the file.
- No, item was not on work order, even though standards require it.
- N/A, no heat sources or vents go through the attic.

5. Attic Venting  N/A On Work Order:  Y or  N On BCJO:  Y or  N

- Yes, work appears to have been performed to specified standards.
- Yes, work appears to have been performed but cannot verify (no access to attic, closed cavity, etc.).
- Yes, work appears to have been performed to specified standards but does not reflect good workmanship.  
Explain: \_\_\_\_\_
- Yes, some work was performed but NOT ALL work meets specified standards.  
Explain: \_\_\_\_\_
- No, item was on work order but not installed and NO justification in the file.
- No, item was not on work order, even though standards require it.

**7. Attics (continued)**

6. Attic Access Insulated, Air Sealed and Secured  N/A      On Work Order:  Y or  N      On BCJO:  Y or  N  
 Yes, work appears to have been performed to specified standards.  
 Yes, work appears to have been performed to specified standards but does not reflect good workmanship.  
 Explain: \_\_\_\_\_  
 Yes, some work was performed but NOT ALL work meets specified standards.  
 Improper material choice  
 Not to proper depth  
 Minimum access size (13" x 20") confirmed  
 General installation concerns.  
 Explain: \_\_\_\_\_  
 No, item was not on work order, even though standards require it.  
 No, item was on work order but not installed and NO justification in the file.
7. Energy Related Attic Repairs Documented  N/A      On Work Order:  Y or  N      On BCJO:  Y or  N  
 Yes  
 No  
 Explain: \_\_\_\_\_  
 N/A, no repairs were performed.
8. H&S Related Attic Repairs Documented  N/A      On Work Order:  Y or  N      On BCJO:  Y or  N  
 Yes  
 No  
 Explain: \_\_\_\_\_  
 N/A, no repairs were performed.
9. Density Sample Taken:  
 Yes, Density and R-Value Confirmed:  
 No, Why \_\_\_\_\_
10. Attic Work Comments: \_\_\_\_\_

**8. Sidewall/Kneewall/Building Envelope**

1. Sidewall Insulation Installed  N/A      On Work Order:  Y or  N      On BCJO:  Y or  N  
 Pre Wx R= \_\_\_\_\_ Post Wx R= \_\_\_\_\_  
 Yes, work appears to have been performed to specified standards, verified through density testing and available tools (IR).  
 Yes, work appears to have been performed to specified standards based on bag/density comparison, but cannot verify.  
 Yes, work appears to have been performed to specified standards but does not reflect good workmanship.  
 Explain: \_\_\_\_\_  
 Yes, some work was performed but NOT ALL work meets specified standards.  
 Explain: \_\_\_\_\_  
 No, item was on work order but not installed and NO justification in the file.  
 No, site visit indicates that it should have been on work order.
2. Plugs, Patching & Painting Completed  N/A      On Work Order:  Y or  N      On BCJO:  Y or  N  
 Yes, work appears to have been performed to specified standards.  
 Yes, work appears to have been performed to specified standards but does not reflect good workmanship.  
 Explain: \_\_\_\_\_  
 Yes, some work was performed but NOT ALL work meets specified standards.  
 Explain: \_\_\_\_\_  
 No, work was not appropriate or did not meet specified standards.
3. General Air Sealing of Building Envelope  N/A      On Work Order:  Y or  N      On BCJO:  Y or  N  
 Site visit indicates that it should have been on work order.  
 Yes, work appears to have been performed to specified standards.  
 Yes, work appears to have been performed to specified standards but does not reflect good workmanship.  
 Explain: \_\_\_\_\_  
 Yes, some work was performed but NOT ALL work meets specified standards.  
 Explain: \_\_\_\_\_  
 No, work was not appropriate or did not meet specified standards.

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**8. Sidewall/Kneewall/Building Envelope (continued)**

4. Kneewall Access Insulated, Air Sealed and Secured  N/A On Work Order:  Y or  N On BCJO:  Y or  N

Yes, work appears to have been performed to specified standards.

Yes, work appears to have been performed to specified standards but does not reflect good workmanship.

Explain: \_\_\_\_\_

Yes, some work was performed but NOT ALL work meets specified standards.

Improper material choice

Not to proper depth

Minimum access size (13" x 20") confirmed

General installation concerns

Explain: \_\_\_\_\_

No, item was not on work order, even though standards require it.

No, item was on work order but not installed and NO justification in the file.

5. Kneewall Insulation Certificate Completed and Posted  N/A On Work Order:  Y or  N On BCJO:  Y or  N

Yes, certificate includes appropriate information and is visible from the access.

Yes, certificate includes appropriate information, but in location other than kneewall attic.

Yes, certificate is installed but does not include appropriate information.

No, certificate is not completed and posted.

6. Vapor Barrier on Kneewall Facing Warm Side

Yes

No

N/A

7. Energy Related Sidewall/Kneewall/Building Envelope Repairs Documented  N/A On Work Order:  Y or  N On BCJO:  Y or  N

Yes

No

N/A, no repairs were performed.

8. Health & Safety Related Sidewall/Kneewall/Building Envelope Repairs Documented  N/A On Work Order:  Y or  N On BCJO:  Y or  N

Yes

No

Explain: \_\_\_\_\_

N/A, no repairs were performed.

9. Density Sample Taken:

Yes, Density and R-Value Confirmed:

No, Why \_\_\_\_\_

10. Thermal Imaging Completed:

Yes

No, Why \_\_\_\_\_

11. Sidewall/Kneewall/Building Envelope Comments: \_\_\_\_\_

**9. Subspaces, Basements and Crawlspace**

1. Subspace Air Sealing Performed  N/A On Work Order:  Y or  N On BCJO:  Y or  N

Partial  Perimeter  Ceiling  Complete

Site visit indicates that it should have been on work order.

Yes, work appears to have been performed to specified standards.

Yes, work appears to have been performed to specified standards but does not reflect good workmanship.

Explain: \_\_\_\_\_

Yes, some work was performed but NOT ALL work meets specified standards.

Explain: \_\_\_\_\_

No, item was on work order, not installed but justification in file.

No, item was on work order but not installed and NO justification in the file.

No, site visit indicates that it should have been on work order.

**9. Subspaces, Basements and Crawlspace (continued)**

2. Foundation/Perimeter Insulation Installed  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
Pre Wx R= \_\_\_\_\_ Post Wx R= \_\_\_\_\_

- Yes, work appears to have been performed to specified standards.
- Yes, work appears to have been performed to specified standards but does not reflect good workmanship.  
Explain: \_\_\_\_\_
- Yes, some work was performed but NOT ALL work meets specified standards.
  - Materials
  - Incomplete
- No, item was on work order, not installed but justification in file.
- No, item was on work order but not installed and NO justification in the file.
- No, site visit indicates that it should have been on work order.

3. Under-Floor Insulation Installed  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
Pre Wx R= \_\_\_\_\_ Post Wx R= \_\_\_\_\_

- Yes, work appears to have been performed to specified standards.
- Yes, work appears to have been performed to specified standards but does not reflect good workmanship.  
Explain: \_\_\_\_\_
- Yes, some work was performed but NOT ALL work meets specified standards.
  - Materials
  - Incomplete
- No, item was on work order, not installed but justification in file.
- No, item was on work order but not installed and NO justification in the file.
- No, site visit indicates that it should have been on work order.

4. Basement Wall Insulation Installed  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
Pre Wx R= \_\_\_\_\_ Post Wx R= \_\_\_\_\_

- Yes, work appears to have been performed to specified standards.
- Yes, work appears to have been performed to specified standards but does not reflect good workmanship.  
Explain: \_\_\_\_\_
- Yes, some work was performed but NOT ALL work meets specified standards.
  - Materials
  - Incomplete
- No, item was on work order, not installed but justification in file.
- No, item was on work order but not installed and NO justification in the file.
- No, site visit indicates that it should have been on work order.

5. Vapor Barrier Installed, Coverage & Secure  N/A On Work Order:  Y or  N On BCJO:  Y or  N

- Already existed.
- Inaccessible space.
- Yes, work appears to have been performed to specified standards.
- Yes, work appears to have been performed to specified standards but does not reflect good workmanship.  
Explain: \_\_\_\_\_
- Yes, some work was performed but NOT ALL work meets specified standards.  
Explain: \_\_\_\_\_
- No, item was on work order, not installed but justification in file.
- No, item was on work order but not installed and NO justification in the file.
- No, site visit indicates that it should have been on work order.

6. Energy Related Subspace Repairs Documented  N/A On Work Order:  Y or  N On BCJO:  Y or  N

- Yes
- No  
Explain: \_\_\_\_\_
- N/A, no repairs were performed.

**9. Subspaces, Basements and Crawlspace (continued)**

7. Health & Safety Related Subspace Repairs Documented (i.e. dryer venting, moisture, etc.)

N/A

On Work Order:  Y or  N

On BCJO:  Y or  N

Yes

No

Explain: \_\_\_\_\_

N/A, no repairs were performed.

Subspace Work Comments: \_\_\_\_\_

**10. Heating, Ventilation and Air Conditioning**

1. Heating System Replacement

N/A

On Work Order:  Y or  N

On BCJO:  Y or  N

Yes, work appears to have been performed to manufacturers' standards and state guidelines.

Yes, work appears to have been performed to standards but does not reflect good workmanship.

Explain: \_\_\_\_\_

Yes, some work was performed but NOT ALL work meets specified standards/guidelines.

Explain: \_\_\_\_\_

N/A, not replaced.

No, item was on work order, not installed but justification in file.

No, item was on work order but not installed and NO justification in the file.

No, site visit indicates that it should have been on work order.

Unit Replacement Justification:

SIR

Health & Safety

Unsure, No Documentation

2. Air Conditioner Replacement

N/A

On Work Order:  Y or  N

On BCJO:  Y or  N

Yes, work appears to have been performed to manufacturers' standards and state guidelines.

Yes, work appears to have been performed to standards but does not reflect good workmanship.

Explain: \_\_\_\_\_

Yes, some work was performed but NOT ALL work meets specified standards/guidelines.

Explain: \_\_\_\_\_

N/A, not replaced.

No, item was on work order, not installed but justification in file.

No, item was on work order but not installed and NO justification in the file.

No, site visit indicates that it should have been on work order.

3. Heat Pump Installation/Replacement

N/A

On Work Order:  Y or  N

On BCJO:  Y or  N

Yes, work appears to have been performed to manufacturers' standards and state guidelines.

Yes, work appears to have been performed to standards but does not reflect good workmanship.

Explain: \_\_\_\_\_

Yes, some work was performed but NOT ALL work meets specified standards/guidelines.

Explain: \_\_\_\_\_

N/A, not replaced.

No, item was on work order, not installed but justification in file.

No, item was on work order but not installed and NO justification in the file.

No, site visit indicates that it should have been on work order.

4. Heating System Tune & Clean

N/A

On Work Order:  Y or  N

On BCJO:  Y or  N

Yes, work appears to have been performed to specified standards.

Yes, work appears to have been performed to standards but does not reflect good workmanship.

Explain: \_\_\_\_\_

Yes, some work was performed but NOT ALL work meets specified standards.

Explain: \_\_\_\_\_

No, item was on work order, not completed but justification in file.

No, item was on work order but not completed and NO justification in the file.

No, site visit indicates that it should have been on work order.

**10. Heating, Ventilation and Air Conditioning (continued)**

5. Cooling System Tune & Clean  N/A On Work Order:  Y or  N On BCJO:  Y or  N

Yes, work appears to have been performed to specified standards.

Yes, work appears to have been performed to standards but does not reflect good workmanship.

Explain: \_\_\_\_\_

Yes, some work was performed but NOT ALL work meets specified standards.

Explain: \_\_\_\_\_

No, item was on work order, not completed but justification in file.

No, item was on work order but not completed and NO justification in the file.

No, site visit indicates that it should have been on work order.

6. Duct Sealing  N/A On Work Order:  Y or  N On BCJO:  Y or  N

Yes, work appears to have been performed to specified standards.

Yes, work appears to have been performed to standards but does not reflect good workmanship.

Explain: \_\_\_\_\_

Yes, some work was performed but NOT ALL work meets specified standards.

Explain: \_\_\_\_\_

No, item was on work order, not completed but justification in file.

No, item was on work order but not completed and NO justification in the file.

No, site visit indicates that it should have been on work order.

7. Distribution System Modifications (balancing ductwork, belly return conversions, etc.)  N/A On Work Order:  Y or  N On BCJO:  Y or  N

Yes, work appears to have been performed to specified standards.

Yes, work appears to have been performed to standards but does not reflect good workmanship.

Explain: \_\_\_\_\_

Yes, some work was performed but NOT ALL work meets specified standards.

Explain: \_\_\_\_\_

No, item was on work order, not completed but justification in file.

No, item was on work order but not completed and NO justification in the file.

No, site visit indicates that it should have been on work order.

8. Setback Thermostat  N/A On Work Order:  Y or  N On BCJO:  Y or  N

Yes, work appears to have been performed to specified standards.

Yes, work appears to have been performed to standards but does not reflect good workmanship.

Explain: \_\_\_\_\_

Yes, some work was performed but NOT ALL work meets specified standards.

Explain: \_\_\_\_\_

No, item was on work order, not completed but justification in file.

No, item was on work order but not completed and NO justification in the file.

No, site visit indicates that it should have been on work order.

9. Heating, Ventilation and Air Conditioning Work Comments: \_\_\_\_\_

**11. Windows and Doors**

1. Window Replacement  N/A On Work Order:  Y or  N On BCJO:  Y or  N

Yes, work appears to have been performed to standards and state guidelines.

Yes, work appears to have been performed to standards but does not reflect good workmanship.

Explain: \_\_\_\_\_

Yes, some work was performed but NOT ALL work meets specified standards.

Installation

Window Selection NFRC Rating: \_\_\_\_\_

Location

No, item was on work order but not completed and NO justification in the file.

No, site visit indicates that it should have been on work order.

N/A, no windows replaced.

Justification for Replacement:

SIR

Beyond Repair

Unsure, No Documentation

**11. Windows and Doors (continued)**

2. Storm Window Replacement  N/A On Work Order:  Y or  N On BCJO:  Y or  N
- Yes, work appears to have been performed to standards and state guidelines.
- Yes, work appears to have been performed to standards but does not reflect good workmanship.  
Explain: \_\_\_\_\_
- Yes, some work was performed but NOT ALL work meets specified standards.
- Installation
- Material Selection
- Location
- No, item was on work order but not completed and NO justification in the file.
- No, site visit indicates that it should have been on work order.
- N/A, no storm windows replaced.

3. Door Replacement  N/A On Work Order:  Y or  N On BCJO:  Y or  N
- Yes, work appears to have been performed to standards and state guidelines.
- Yes, work appears to have been performed to standards but does not reflect good workmanship.  
Explain: \_\_\_\_\_
- Yes, some work was performed but NOT ALL work meets specified standards.
- Installation
- Window Selection NFRC Rating: \_\_\_\_\_
- Location
- No, item was on work order but not completed and NO justification in the file.
- No, site visit indicates that it should have been on work order.
- N/A, no doors replaced.
- Justification for Replacement:
- SIR  Beyond Repair  Unsure, No Documentation

4. Window Air Sealing  N/A On Work Order:  Y or  N On BCJO:  Y or  N
- Site visit indicates that it should have been on work order.
- Yes, work appears to have been performed to standards and state guidelines.
- Yes, work appears to have been performed to standards but does not reflect good workmanship.  
Explain: \_\_\_\_\_
- Yes, some work was performed but NOT ALL work meets specified standards.
- Installation
- Material Selection
- Explain: \_\_\_\_\_
- No, item was on work order but not completed and NO justification in the file.
- N/A, no window air sealing required.

5. Door Air Sealing  N/A On Work Order:  Y or  N On BCJO:  Y or  N
- Site visit indicates that it should have been on work order.
- Yes, work appears to have been performed to standards and state guidelines.
- Yes, work appears to have been performed to standards but does not reflect good workmanship.  
Explain: \_\_\_\_\_
- Yes, some work was performed but NOT ALL work meets specified standards.
- Installation
- Material Selection
- Explain: \_\_\_\_\_
- No, item was on work order but not completed and NO justification in the file.
- N/A, no door air sealing required.

6. Energy Related Window and Door Work Documented  N/A On Work Order:  Y or  N On BCJO:  Y or  N
- Yes
- No
- Explain: \_\_\_\_\_
- N/A, no repairs were performed.

7. Window and Door Work Comments: \_\_\_\_\_



**12. Baseloads and Other**

1. Water Heater Replacement  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
 Yes, work appears to have been performed to manufacturers' standards and state guidelines.  
 Yes, work appears to have been performed to standards but does not reflect good workmanship.  
 Explain: \_\_\_\_\_  
 Yes, some work was performed but NOT ALL work meets specified standards/guidelines.  
 Explain: \_\_\_\_\_  
 N/A, not replaced.  
 No, item was on work order, not installed but justification in file.  
 No, item was on work order but not installed and NO justification in the file.  
 Site visit indicates that it should have been on work order.  
 Unit Replacement Justification:  
 SIR  Health & Safety  Unsure, No Documentation
2. Pipe Insulation  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
 Yes, work appears to have been performed to standards and state guidelines.  
 Yes, work appears to have been performed to standards but does not reflect good workmanship.  
 Explain: \_\_\_\_\_  
 Yes, some work was performed but NOT ALL work meets specified standards.  
 Inappropriately secured  
 To close heat source  
 Incomplete  
 Material Selection  
 Explain: \_\_\_\_\_  
 N/A, not required.  
 No, item was on work order, not installed but justification in file.  
 No, item was on work order but not installed and NO justification in the file.  
 No, site visit indicates that it should have been on work order.
3. Low-Flow Showerheads  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
 Yes, work appears to have been performed to standards and state guidelines.  
 N/A, not required.  
 No, item was on work order, not installed but justification in file.  
 No, item was on work order but not installed and NO justification in the file.  
 No, site visit indicates that it should have been on work order.
4. Refrigerator Replacement  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
 Yes, work appears to have been performed to standards and state guidelines.  
 Yes, but improper unit selection.  
 N/A, not required.  
 No, item was on work order, some/all not installed but justification in file.  
 No, item was on work order but some/not all installed and NO justification in the file.  
 No, site visit indicates that it should have been on work order.
5. High Efficiency Lighting  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
 Yes, work appears to have been performed to standards and state guidelines.  
 Yes, but improper bulb selection.  
 N/A, not required.  
 No, item was on work order, some/all not installed but justification in file.  
 No, item was on work order but some/not all installed and NO justification in the file.  
 No, site visit indicates that it should have been on work order.
6. Carbon Monoxide Detector(s)  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
 Yes, work appears to have been performed to standards and state guidelines.  
 Yes, but location is questionable.  
 N/A, not required.  
 No, item was on work order, not installed but justification in file.  
 No, item was on work order but not installed and NO justification in the file.  
 No, site visit indicates that it should have been on work order.
7. Smoke/Fire Detector(s)  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
 Yes, work appears to have been performed to standards and state guidelines.  
 Yes, but location is questionable.  
 N/A, not required.  
 No, item was on work order, not installed but justification in file.  
 No, item was on work order but not installed and NO justification in the file.  
 No, site visit indicates that it should have been on work order.

**12. Baseloads and Other (continued)**

8. ASHRAE Ventilation Fan  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
 Yes, work appears to have been performed to standards and state guidelines and appropriate calculations in the file.  
 Yes, but location is questionable.  
 Explain: \_\_\_\_\_  
 N/A, not required and appropriate calculations in the file.  
 No, item was on work order, not installed but justification in file.  
 No, item was on work order but not installed and NO justification in the file.

9. Other Health & Safety Related Work Installed/Documented  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
 Yes (list) \_\_\_\_\_  
 No  
 Explain: \_\_\_\_\_  
 N/A, no repairs were performed.

10. Other Baseload Energy Related Work Installed/Documented  N/A On Work Order:  Y or  N On BCJO:  Y or  N  
 Yes (list) \_\_\_\_\_  
 No  
 Explain: \_\_\_\_\_  
 N/A, no repairs were performed.

11. Baseload and Other Work Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_


**13. Incidental Repairs**

1. All incidental repair work is justified in the client file with an explanation of the need and the specific energy conservation measure(s) impacted.  
 Yes (list) \_\_\_\_\_  
 No  
 Explain: \_\_\_\_\_  
 N/A, no repairs were performed.

2. All incidental repair work is completed within the \$500.00 limit.  
 Yes (list) \_\_\_\_\_  
 No  
 Explain: \_\_\_\_\_  
 N/A, no repairs were performed.

3. Does this unit need additional attention from the  crew,  contractor, or  agency?  
 Yes. Checking yes requires additional explanation: \_\_\_\_\_  
 No

**SIGNATURE**

 Quality Control Inspector Name (print) \_\_\_\_\_ BPI Number \_\_\_\_\_

**Sign Here**  Signature \_\_\_\_\_ Date \_\_\_\_\_

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