

**Loan Summary**

To Be Completed By Lender

Check One:  Preliminary — Date \_\_\_\_\_  Final — Date \_\_\_\_\_

Borrower's Name: **1** Relationship to Property:  Owner  Corp. Officer  Partner  Borrower Type:  Individual  Partnership  Trust  Local Gov.  Corporation  Non Profit  Other: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

County: \_\_\_\_\_ Name of Person Signing Loan if Different Than Number 1: **2** Relationship to Property:  Owner  Corp. Officer  Partner \_\_\_\_\_

Legislative Dist.: \_\_\_\_\_ Congress. Dist.: \_\_\_\_\_ Name of Person Signing Loan if Different Than Numbers 1 or 2: **3** Relationship to Property:  Owner  Corp. Officer  Partner \_\_\_\_\_

**LOAN CATEGORY INFORMATION**

| Location No.                | If a Multi-Family Dwelling, Enter Number of Units for Each Location | Location of Improvement (see instructions on reverse side) | County | Legislative District | Congressional District | If the loan amount is for less than 100% of the project cost, was it solely at the borrower's request?<br>YES <input type="checkbox"/> NO <input type="checkbox"/> |                                  |                    |                      |
|-----------------------------|---|--|--------|----------------------|------------------------|--|----------------------------------|--------------------|----------------------|
|                             |   |  |        |                      |                        | Total Project Cost   | Eligible portion of Project Cost | Eligible Loan Fees | Eligible Loan Amount |
| <b>Residential</b>          |   |  |        |                      |                        |  |                                  |                    |                      |
| 1.                          |   |  |        |                      |                        |  |                                  |                    |                      |
| 2.                          |   |  |        |                      |                        |  |                                  |                    |                      |
| 3.                          |   |  |        |                      |                        |  |                                  |                    |                      |
| 4.                          |   |  |        |                      |                        |  |                                  |                    |                      |
| 5.                          |   |  |        |                      |                        |  |                                  |                    |                      |
|                             |   | Total Residential - All Locations                          |        |                      |                        |  |                                  |                    |                      |
| <b>Business</b>             |   |  |        |                      |                        |  |                                  |                    |                      |
| 6.                          |   |  |        |                      |                        |  |                                  |                    |                      |
| 7.                          |   |  |        |                      |                        |  |                                  |                    |                      |
| 8.                          |   |  |        |                      |                        |  |                                  |                    |                      |
|                             |   | Total Business - All Locations                             |        |                      |                        |  |                                  |                    |                      |
| <b>Nonprofit</b>            |   |  |        |                      |                        |  |                                  |                    |                      |
| 9.                          |   |  |        |                      |                        |  |                                  |                    |                      |
| 10.                         |   |  |        |                      |                        |  |                                  |                    |                      |
|                             |   | Total Nonprofit - All Locations                            |        |                      |                        |  |                                  |                    |                      |
| <b>Local Government</b>     |   |  |        |                      |                        |  |                                  |                    |                      |
| 11.                         |   |  |        |                      |                        |  |                                  |                    |                      |
| 12.                         |   |  |        |                      |                        |  |                                  |                    |                      |
| 13.                         |   |  |        |                      |                        |  |                                  |                    |                      |
|                             |   | Total Government - All Locations                           |        |                      |                        |  |                                  |                    |                      |
| <b>Agriculture</b>          |   |  |        |                      |                        |  |                                  |                    |                      |
| 14.                         |   |  |        |                      |                        |  |                                  |                    |                      |
| 15.                         |   |  |        |                      |                        |  |                                  |                    |                      |
|                             |   | Total Agriculture - All Locations                          |        |                      |                        |  |                                  |                    |                      |
| <b>Energy Star® Partner</b> |   |  |        |                      |                        |  |                                  |                    |                      |
| 16.                         |   |  |        |                      |                        |  |                                  |                    |                      |
| 17.                         |   |  |        |                      |                        |  |                                  |                    |                      |
|                             |   | Total Energy Star Partner - All Locations                  |        |                      |                        |  |                                  |                    |                      |
| <b>Other</b>                |   |  |        |                      |                        |  |                                  |                    |                      |
| 18.                         |   |  |        |                      |                        |  |                                  |                    |                      |
| 19.                         |   |  |        |                      |                        |  |                                  |                    |                      |
|                             |   | Total Other - All Locations                                |        |                      |                        |  |                                  |                    |                      |
|                             |   | <b>Total All Sectors - All Locations</b>                   |        |                      |                        |  |                                  |                    |                      |

Sector Type: \_\_\_\_\_

**LOAN STATUS**

| Loan Details  |   |  |                         | If Guaranteed   |                            |                                 |
|---|---|--|-------------------------|---|----------------------------|---------------------------------|
| Loan Number _____   |   | Loan: <input type="checkbox"/> Secured <input type="checkbox"/> Guaranteed<br><input type="checkbox"/> Unsecured _____ % |                         | Name of Guarantor(s) _____  |                            |                                 |
| Interest Rate _____ %   | Number of Payments _____  | Payment Frequency _____  |                         | Loan Based on Financial Statement of Guarantor(s) If YES, Statement Date: _____<br><input type="checkbox"/> YES <input type="checkbox"/> NO |                            |                                 |
| Irregular Final or Balloon Payment? <input type="checkbox"/> YES <input type="checkbox"/> NO \$ _____ | Date of First Payment _____   | Amount of Payments: \$ _____   |                         | Net Worth \$ _____  | Total Liabilities \$ _____ | Total Assets \$ _____           |
| Maturity Date _____   | Eligible for 2% Origination Fee for Max. Term? <input type="checkbox"/> YES <input type="checkbox"/> NO |  | If Yes, Amount \$ _____ | Gross Annual Income \$ _____  |                            | Contingent Liabilities \$ _____ |
| Itemization of Loan Fees _____  |   |  |                         | If Unsecured  |                            |                                 |
| <b>If Secured</b>   |   |  |                         | Loan Based on Financial Statement? If YES, Statement Date: _____<br><input type="checkbox"/> YES <input type="checkbox"/> NO                |                            |                                 |
| Collateral (describe) _____   |   |  |                         | Net worth \$ _____  | Total Liabilities \$ _____ | Total Assets \$ _____           |
| Value of Collateral \$ _____  | Collateral Insurance? <input type="checkbox"/> YES <input type="checkbox"/> NO                          | If YES, Amount: \$ _____   |                         | Gross Annual Income \$ _____  |                            | Contingent Liabilities \$ _____ |

**MISCELLANEOUS INFORMATION**

|  |  |  |   |  |
|--|--|--|---|--|
| Refinance of Previously Approved Loan? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, Original Amount \$ _____ |  |  | Prior NDEE Approval (emergency situation)? <input type="checkbox"/> YES <input type="checkbox"/> NO | If YES, Date of Prior Approval & Name of NDEE Employee Giving Prior Approval _____ |
| Previous Borrower Name _____ FTIN: _____   |  |  |   |  |
| Date Made _____ Maturity Date _____  |  |  |   |  |

If Building Retrofit,  
Provide total Square Feet: \_\_\_\_\_

**LENDER INFORMATION**

|  |   |                  |                      |
|--|---|------------------|----------------------|
| Name of Financial Institution _____                                |   | Address _____    |                      |
| Main Telephone Number for Address Given, Including Area Code _____ |   | Fax Number _____ | Routing Number _____ |
| Contact Person _____   | Ext. or Area Code and Telephone Number for Contact Person, if Different _____ |                  |                      |
| Email _____  |   |                  |                      |

\*Additional Itemization of Loan Fees May be Added Here

**FINAL LOAN SUMMARY**

To Be Completed By Lender

Borrower's Name Under Which Payments Will Be Remitted to NDEE

**Explanation of Changes From Data Reported in Preliminary Loan Summary**

| Loan Number | Number of Payments | Payment Amount | Final Payment Amount | Date of First Payment | Maturity Date |
|-------------|--------------------|----------------|----------------------|-----------------------|---------------|
|-------------|--------------------|----------------|----------------------|-----------------------|---------------|

|   |  |
|---|--|
| <p><b>Borrower Changes</b></p> <p><input type="checkbox"/> None</p> | <p><b>Loan Category Changes</b></p> <p><input type="checkbox"/> None</p> |
|---|--|

|  |  |
|--|--|
| <p><b>Loan Detail Changes</b></p> <p><input type="checkbox"/> None</p> | <p><b>Energy Saving Improvement or Replacement Changes*</b></p> <p><input type="checkbox"/> None</p> |
|--|--|

**Other Changes**

None

**FINAL COSTS FOR PROJECT(S) SELECTED\***

Same as Preliminary

| Item No. From Front | Total Project Cost | Eligible Portion of Total Project Cost | Eligible Loan Fees | Eligible Loan Amount | Face Loan Amount |
|---------------------|--------------------|--|--------------------|----------------------|------------------|
|                     | \$                 | \$                                     | \$                 | \$                   | \$               |
|                     |                    |  |                    |                      |                  |
|                     |                    |  |                    |                      |                  |
|                     |                    |  |                    |                      |                  |
|                     |                    |  |                    |                      |                  |
|                     |                    |  |                    |                      |                  |

\* If a final project or its cost is different from the preliminary, submit copies of paid invoices which reflect changes made and the final cost.

If you checked this form as a Preliminary Loan Summary, submit with Commitment Agreement (FORM 10).

If you checked this form as a Final Loan Summary, submit with the Participation Agreement (FORM 11).

**Submit To: Nebraska Department of Environment and Energy**

[energy@nebraska.gov](mailto:energy@nebraska.gov)

**P.O. Box 98922**

**Lincoln, NE68509**

## INSTRUCTIONS

**HOW TO USE THIS FORM.** This form can be used as either a Preliminary or a Final Loan Summary. A Preliminary Loan Summary is submitted electronically or by mail to the Nebraska Department of Environment and Energy. After a review, the form is returned to the lender for use later as a Final Loan Summary.

**PRELIMINARY OR FINAL LOAN SUMMARY.** This form can be used as either a Preliminary or Final Summary, or both. Please check the appropriate box and date completed.

**BORROWER INFORMATION.** Type or print the borrower's name and mailing address in the space provided. Include federal taxpayer identification number, legislative and congressional districts and county. List all those who are signing the note. A borrower may apply for more than one type of loan.

**LOAN CATEGORY.** Enter the type of loan for which the borrower is applying:

**Residential** means a single family unit or all or part of a multi-family housing unit owned or rented by the borrower.

**Business/Nonprofit** means any business or nonprofit including agricultural processing businesses, on or off farm or ranch, and landlords whose sole business is the rental or management of property.

**Local Government** is any political subdivision below state government, excluding public school districts.

**Agricultural** is any place which produces \$1,000 or more of agricultural products during the course of a calendar year.

**Energy Star<sup>®</sup> Partner** means a business, nonprofit, or local government eligible under the loan program who has signed up as a U.S. Environmental Protection Agency Energy Star<sup>®</sup> Partner.

**Other** is for other eligible sectors under the program not listed such as dedicated alternate fuel vehicle or fueling facility, telecommunication equipment or Energy Star<sup>®</sup> certified home electronics and office equipment.

**Location No.** If a multi-family unit, list the number of units

under the Residential category in the space provided. A unit is considered multi-family if it contains two or more dwellings, i.e. a duplex or a building with two or more apartments. List the **Location of Improvement** by giving the street address or legal description and name of city. If the property is not located in a city, give the legal description and note that the location is rural. List the county, legislative district and congressional district where the improvements will be made. Also supply cost figures as requested.

**LOAN STATUS.** Enter appropriate loan information in the spaces provided. If Loan Summary is a preliminary, it is not necessary to provide the loan number, date of first payment, or maturity date. This information needs only to be provided with the Final Loan Summary.

Supply name of financial institution, mailing address, contact person, telephone, routing numbers and email address.

**BIDS.** Costs for improvements must be supported by copies of actual bids or quotes. These are to be submitted along with the appropriate application forms. If an electric or natural gas utility proposes to supply the goods or services for the improvement(s) or replacement(s) for which it has performed the energy calculations, bids or quotes for the cost of goods or services from the utility and *two other* bidders must be supplied.

**FINAL LOAN SUMMARY (Explanation of Changes).** If the original Loan Summary was checked as Preliminary, list any changes in preliminary information including changes in a project and its cost. The Nebraska Department of Environment and Energy's share will be adjusted upward or downward depending on the final eligible costs and loan amount. If there were no changes in the section check the box "None."

If the original Loan Summary was checked as Final, you do not need to fill out Explanation of Changes.